Lumbini Journal of Business and Economics Guidelines for Authors

We, the editorial team of "The Lumbini Journal of Business and Economics", welcome all authors to submit the manuscript provided it contains original work not published either in any print or online journal or books. Also it must not be under consideration for publication elsewhere. Authors should carefully read the entire submission guidelines before submitting the manuscript for publication. The manuscripts not prepared according to guidelines may not be accepted. Authors are expected to meet the following guidelines:

Peer review

Submissions are assessed by the "Editorial Board" and are subject to external peer review using the single-blind method whereby the authors are blinded to the identity of the reviewers and editors.

Manuscript evaluation

The editorial board first evaluates the manuscript. The insufficiently original articles have serious flaws, have poor grammar or English language, or are outside the aims and scope of the journal may not be accepted. Those that meet the minimum criteria are passed on to at least 2 experts for review; these may include members of the Editorial Board. Authors of manuscripts not entertained at this stage are usually informed within 1 month of receipt.

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Language

We only accept the manuscripts written in English. Authors can use both American and British version of English but avoid using the mixture of both. Authors must ensure that manuscripts are free of grammatical, spelling and punctuation errors. These must be thoroughly edited before submission. It is not the responsibility of editors to correct the article grammatically and improve English language of the paper.

Length of paper

It should ideally contain 3000 - 6000 words, and the length of the paper should not exceed 15 pages.

Bio-note of Author

Brief bio-note of author/authors including recent passport size photograph, brief profile of each author with their name, designation, experience in not more than 2 lines

Article Title

It should be concise and informative reflecting true sense of the manuscript. Try to avoid abbreviations and formulae where possible in title and limit within 3 lines consisting of maximum 16 words.

Abstract

The abstract should be concise and factual with maximum (150-200 words). It should state briefly the purpose of the research, methodology employed and findings of the study. Since abstracts are often presented separately from the article, so it must be able to stand alone. References should be avoided in abstract section.

Keywords

Provide a maximum of 5 keywords that best describes your research paper. Try to avoid general and plural terms and multiple concepts (For example: 'and', 'of').

Authors contact

It should be present just at the end of the reference section. Mention all the authors' affiliation address (where the actual work has done) below the names. Also provide the full postal address of each affiliation including country name. Authors need to mention their telephone number (with country and postal code) and e-mail address. The **corresponding author** who is going to handle all the correspondence with the journal during pre and post publication must be indicated by a (*) after his name in the authors contact list.

References

It is the responsibility of the authors to make sure the accuracy of bibliographic citations. Authors should follow the latest edition of APA style in referencing. Please visit www.apastyle.org for more information. Authors can also use citation machine to generate reference list.

Citations in the text: Please make sure that every reference cited in the text must also be presented in the reference list and vice versa. Authors should avoid using citations in the abstract of the manuscript. Personal communications and unpublished results should not be included in the reference list at the end of the manuscript but may be presented in the text.

Reference List: References at the end of the manuscript should be arranged in an alphabetical sequence. More than one reference from the same author(s) in the same year must be identified by the letters "a", "b", "c", etc., placed after the year of publication.

Submission Format

The manuscript adhering to all the above guidelines should be submitted for review to the editorial board. It should only be in Microsoft Word File (.doc or .docx).ld

General Format:

The research paper must be divided into four major sections as indicated below:

I.   Introduction

It will contain the context, Issues or focus of the study, purpose, and, issue base limitation.

II.   Reviews

This section must incorporate review of literature, the identification of variables, relationship of variables, cause and effect of variables and the hypotheses if any etc. The framework could also be in the form of schematic diagram or in paragraph or in equation.

III.   Methodology

This section should incorporate the design, population, sampling techniques, measurement of variables, nature and sources of data, data analysis tools and techniques, reliability and validity, pre-testing etc.

IV.   Results and Discussion

The results include in the form of tables, diagrams, models, and graphs etc. The interpretation of the result, and discussion regarding consistency and inconsistency of result with previous study.

v.   Conclusion and Implication

This section should include final interpretation based on the findings (key findings) and potential consequences, effects or significance of findings or suggestions for future research.

Format of Abstract Writing

- **Purpose**: Begin by stating the purpose of your research or study. Clearly articulate what you aim to achieve or investigate. (in Present Tense)

- **Methods**: Describe the methodology or approach used in your research. Provide details on the research design, Population, sampling technique, data collection methods, and any analytical techniques employed. (Past Tense)

- **Findings/Results**: Summarize the main findings or results of your research. Highlight the most significant outcomes or discoveries. (Present Tense)

- **Conclusion**: Draw the inference of findings/results. Brief interpretation of key findings. (Present and Present Participial Tense)

- **Keywords**: Include 5 keywords that accurately represent the content and focus of your research. These keywords will help index your abstract for search purposes.

- **Words Number 150 to 200**

Technical Specification:

Page size: A4, Left & Right margin: 1.6 each, Top & Bottom margin: 2 each., Heading i.e. the title of the research paper: Arial 14 + Bold + Italic, Author/Authors name : Arial 10 + Bold + Vertical sequence, Abstract : Arial 10 + Bold, Abstract Text : Arial 9 + Italic, Key words : Arial 9+Bold, Words: Arial 9, All Main headings: Arial 11 + Bold, All Sub-heading: Arial 9 + Bold, All Sectional heading: Arial 9 + Italic, Main text in the research paper: Arial 9, Foot note: Arial 8 + Italic, All Tables: Arial narrow 9 which will includes table name and all contents. Line spacing: 1.2, Paragraphing: Before 6 and after 6 and References: Arial +9 Bold, Reference Contents: Arial narrow 9. The word Source: Arial 8 + Italic and Source*(Note)* content: Arial 8 + Italic. Table No. and Name: Arial Narrow + Bold and all other remaining Content of the table at